



DEPARTMENT OF THE ARMY
HEADQUARTERS, U.S. ARMY MEDICAL DEPARTMENT CENTER AND SCHOOL
AND FORT SAM HOUSTON
2250 STANLEY ROAD
FORT SAM HOUSTON, TEXAS 78234-6100


REPLY TO
ATTENTION OF
IMSW-SMH-ZA

13 JUL 2006

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Commander's Policy on Consumption of Alcohol at Official Functions

1. As in the past years, director/departments chiefs, or their equivalent, must request approval from the appropriate commander, or his designated representative, to authorize consumption of alcohol at official functions such as holiday parties, organizational days, or promotion parties. Army Regulation 215-1, Morale, Welfare, and Recreation Activities and Nonappropriated Fund Instrumentalities, dictates that the first general officer in the unit/activity chain of command may authorize consumption of alcoholic beverages. I have delegated this approval level to the Garrison Commander. At a minimum, each request should contain information regarding where the function will be held, as well as management's plan for monitoring the activity to include safety considerations. Individual supervisors are responsible for safeguarding all employees.
2. This policy applies to those functions held on or off the installation during duty hours.
3. Supervisors and managers are responsible for insuring the health and safety of employees and arrangements should be made for transportation of employee(s) when appropriate.
4. It is requested that you give this information the widest dissemination within your organization for appropriate planning of site location and submission of requests for approval.
5. This authority may not be further delegated.


RUSSELL J. OZERW
Major General, DC
Commanding

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